

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Iswar Chandra Vidyasagar College

1.2 Address Line 1

Sarasima

Address Line 2

Belonia

City/Town

South Tripura

State

Tripura

Pin Code

799155

Institution e-mail address

beloniacollege@gmail.com

Contact Nos.

03823222262

Name of the Head of the Institution:

Sri Jayanta Ray Barman

Tel. No. with STD Code:

03823222262

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Name of the IQAC Co-ordinator:

Dr. Gourab Roy

Mobile:

8974499288

IQAC e-mail address:

icvciqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

Shall be available after registration

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/66/RAR/076 dated February21, 2014

1.5 Website address:

www.icvcollege.edu.in

Web-link of the AQAR:

http://www.icvcollege.edu.in/sites/default/files/AQAR2017-18.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	Score-71	2004	2009
2	2 <sup>nd</sup> Cycle	B	2.19	2014	2019
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

10/07/2012

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR	2014-15	(31/01/2019)
ii. AQAR	2015-16	(31/01/2019)
iii. AQAR	2016-17	(31/01/2019)
iv. AQAR	2017-18	(31/01/2019)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financ

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)

Engineering

Health Science

Management

Others (Specify)

Certificate Course : Kokborok

1.12 Name of the Affiliating University (*for the Colleges*)

Tripura University (A Central University)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held:

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- **One Day Workshop on “GST”**
- **One Day Workshop on “Molecular Biology”**

2.14 Significant Activities and contributions made by IQAC

- The teachers were encouraged to use ICT based teaching learning process.
- Students and faculties were encouraged to organise Popular Lectures and debates.
- Students were motivated to use library facilities more frequently for their studies.
- Teachers were requested to provide e-content to the students
- Suggestions were given to library to preserve and provide previous year question papers among students
- Suggestions were given to start Eco-Club, Yoga-Club, Recreation room etc.



## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	<b>06</b>	0	0	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	<b>01</b>			
Others				
<b>Total</b>	<b>07</b>	0	0	0

Interdisciplinary				
Innovative				

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes: Elective option

Pattern	Number of programmes
Semester	<b>06</b>
Trimester	
Annual	<b>06</b>

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure: Annexure-2***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is upgraded by affiliating University by forming a syllabus committee comprising senior faculty members of different colleges. From our college there are seven members in the syllabus committee. The last up gradation was done in 2014-15.

1.5 Any new Department/Centre introduced during the year. If yes, give details

Nil



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	<b>57</b>	<b>28</b>	<b>05</b>	<b>NIL</b>	<b>24</b>

2.2 No. of permanent faculty with Ph.D. 14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year: Under the purview of Directorate of Higher Education, Govt of Tripura	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty 15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>01</b>	<b>15</b>	<b>10</b>
Presented	<b>03</b>	<b>05</b>	-
Resource Persons	-	<b>01</b>	<b>02</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT based Smart classes were frequently used,
- In some departments ICT based classes were taken regularly and E-contents provided,
- Field excursions along with Industrial visits are done,
- Open group discussions, Quiz, Debate and surprise test were done,
- Departmental wall Magazine and Bi-Annual newsletter are displayed for information.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Students are trained for MCQ based question-answer (OMR scripts)**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

**75%**

2.11 Course/Programme wise distribution of pass percentage: **(2017-18)**

Title of the Programme	Total no. of students appeared	No of students passed	Division				
			Distinction %	I %	II %	III %	Pass %
BA TDPH	279	261	.38	26.82	72.80	--	93.54
BA TDP	429	424	.47	1.18	98.35	--	98.83
B.SC TDPH	75	72	12.5	50	37.5	--	96
B.SC TDP	66	66	1.51	27.27	71.22	--	100
B.Com TDPH	13	13	--	7.69	92.30	--	100
B.Com TDP	39	37	--	--	100	--	94.87

\*Pass declared, **Refer Annexure-III for graphical representation**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- A comprehensive monitoring is done to encourage innovative teaching learning methods
- To update oneself of the latest research etc. by attending workshops or seminars.
- Dissemination of information in the departmental meetings / TC Meetings
- Inviting academicians as guest speakers/ resource persons.
- Inter Departmental Quiz/ Seminars/ video demonstrations etc.
- E-content, Question bank, Model Questions etc are provided.

2.13 Initiatives undertaken towards faculty development: **(2017-18)**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>01</b>
UGC – Faculty Improvement Programme	<b>03</b>
HRD programmes	--
Orientation programmes	<b>02</b>
Faculty exchange programme	--

Staff training conducted by the university	
Staff training conducted by other institutions	<b>02</b>
Summer / Winter schools, Workshops, etc.	<b>20</b>
Others	<b>03</b>

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>24</b>	-	-	-
Technical Staff	<b>04</b>	-	-	-

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraged the teachers to apply for minor and major research projects (MRP)
- Encouraged the teachers to organise seminars and workshops for enhancement and development of both the teachers and students.
- Encouraged the teachers to publish articles for journals and books.
- Encouraged the teachers to pursue Ph.D.
- Encouraged teachers to take membership in various academic bodies/societies.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>01</b>	<b>02</b>	-	-
Outlay in Rs. Lakhs	<b>2.25</b>	<b>5.80</b>	-	-

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>06</b>	<b>02</b>	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		<b>02</b>	

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects ( <i>other than compulsory by the University</i> )				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			<b>02</b>		
Sponsoring agencies			<b>College/IQAC</b>		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations:

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year: NIL

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	Nil
	Granted	
Commercialised	Applied	Nil
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year: NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events: 120

University level  State level   
National level  International level

3.22 No. of students participated in NCC events: 100

University level  State level   
National level  International level

3.23 No. of Awards won in NSS: 01

University level  State level   
National level  International level

3.24 No. of Awards won in NCC: 01

University level  State level   
National level  International level

\* 1<sup>st</sup> Position in 26<sup>th</sup> January Republic Day Parade, 2018.

3.25 No. of Extension activities organised

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised Banamahotsav in the premises to make the students aware of environment preservation.
- Conducted awareness campaigns against Dowry, HIV/AIDS, Plastic menace, Climate change, Anti-Ragging.
- Organised blood donation camps to spread community feeling among students.
- Swachh Bharat Abhiyan organised by NCC in the college premises and surrounding locality.
- Campaign and fund collection programme on National Flag day celebration.
- Yoga Day celebration on 21<sup>st</sup> June 2018 by NCC cadets.

### Criterion – IV

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>34.64 acres</b>			<b>34.64 acres</b>
Class rooms	<b>58 nos</b>			<b>58 nos</b>
Laboratories	<b>20 nos</b>			<b>20 nos</b>
Seminar Halls	<b>03 nos</b>			<b>03 nos</b>
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	78		NEC	
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs 1164364		NEC	
Others				

##### 4.2 Computerisation of administration and library

**Library is automated and subscribed to NLIST-INFLIBNET e-resources**

##### 4.3 Library services: (2017-18)

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	<b>36,222</b>	<b>51,81,529</b>	<b>375</b>	<b>72,562</b>	<b>36,597</b>	<b>52,54,091</b>
Reference Books	<b>5751</b>	<b>9,00,109</b>	<b>82</b>	<b>15,805</b>	<b>5833</b>	<b>9,15,914</b>
e-Books						
Journals	<b>270</b>	<b>51,081</b>	<b>50</b>	<b>1722</b>	<b>320</b>	<b>52,803</b>
e-Journals						
Digital Database						
CD & Video						
Others (specify)						



4.4 Technology up gradation (overall): (2017-18)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>78</b>	<b>64</b>	<b>19</b>	-	-	<b>05</b>	<b>08</b>	<b>03</b>
Added	<b>17</b> <b>Laptops given to deptts.</b>	-	-	-	-	-	-	-
Total	<b>95</b>	<b>64</b>	<b>19</b>	-	-	<b>05</b>	<b>08</b>	<b>03</b>

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer and internet user training to teachers: one day workshop on Linux essential was organised for technology upgradation.
- Shifting to e-Governance tools.

4.6 Amount spent on maintenance in lakhs : No fund was allocated for maintenance purpose.

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

**Total :**

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The students were approaching the teachers concerned for information related to subjects or higher opportunities and the teachers were encouraged to help them through internet and e-resources.
- Spoken English tutorials were continued in this session also by the Department of English.
- Awareness and Sensitisation about Union general Budget 2018.

#### 5.2 Efforts made by the institution for tracking the progression

- Feedbacks were initiated by IQAC to understand the nature of the support services.
- Students given lectures on Value education, legal awareness.
- Departmental meetings held on regular basis.
- Student's performance were recorded and documented by forming Merit register.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
<b>3391</b>			

(b) No. of students outside the state

0
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(c) No. of international students

0
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No	%
<b>2054</b>	<b>60.57</b>

Men

No	%
<b>1337</b>	<b>39.43</b>

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
<b>1407</b>	<b>517</b>	<b>737</b>	<b>661</b>	<b>00</b>	<b>3322</b>	<b>1511</b>	<b>497</b>	<b>827</b>	<b>548</b>	<b>08</b>	<b>3391</b>

Demand ratio

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

<b>Remedial classes and Coaching for P.G. Entrance for the final year students.</b>
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No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

**Interested students are counselled by the teachers regarding their career plans.**

No. of students benefitted

5.7 Details of campus placement: **NIL**

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitisation programmes

- One day awareness programme on “*Prevention of Domestic Violence*” was organised.
- College is committed to gender equity for accessibility to higher education.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	<b>1655</b> (through Direct Benefit Transfer)	Direct Benefit Transfer
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives: NIL

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

- i) Blood Donation Camp
- ii) Tree sapling plantation programme in the college campus.
- iii) Awareness campaign on “Adverse Impact of Climate Change”.

iv)

5.13 Major grievances of students (if any) redressed:

- **The need for a fully furnished canteen that would provide sufficient requirement of food for both the teachers and students was expressed.**
- **Students have demanded more books in the library on new syllabus.**
- **Demand for extra class room for Humanities.**
- **Demand for total campus illumination,**
- **Demand for good playground with gallery facility**

**Redressal:**

- A canteen is being run in one of the room of the old building, funds from RUSA will be utilised to built a new canteen.
- Books are being purchased as and when need arises.
- Proposal has been sent to the higher authority for construction of extra class room for humanities and development of play ground.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

To emerge as a centre of academic excellence, to constantly evolve, improve and update itself to be one up against the challenges of a swiftly changing environment and to create a cadre of innovative and prospective individuals by imparting quality education and amalgamating the modern scientific education.

#### 6.2 Does the Institution has a management Information System

NIL

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Curriculum of the programmes running in the college is provided by the affiliating University and many senior faculty members of the college are involved with curriculum development committee (CDC) and Board of UG Studies of Central and State University.

##### 6.3.2 Teaching and Learning

- Use of modern teaching aids: Audiovisual, ICT based techniques
- Excursion and educational tours: Hands-on training and exposures in relevant fields of the study.
- Students seminar/ group discussions
- Interdepartmental faculty exchange programmes
- Use of different models and soft-wares

##### 6.3.3 Examination and Evaluation

- Monthly class tests
- Sessional / internal/Test examinations
- Viva-voice/ Assignments
- Term end Semester Examinations

##### 6.3.4 Research and Development

- MRPs sanctioned from various funding agencies
- Students project work/field survey
- Students are guided and encouraged to attend Workshops/ Seminars

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- The librarian was instructed to give requisition for necessary books, and to digitise library.
- More computers in different sections of the college are given internet connectivity College is planning to develop full-fledged ICT based smart classes by next academic session.

### 6.3.6 Human Resource Management

- Well coordinated efforts of the faculty members and non teaching staff under the active leadership of the Principal for all round development of the Institution
- Faculty members are encouraged to become members of various internal committees to help in the college administrative affair.

### 6.3.7 Faculty and Staff recruitment

As the college is under Department of Education (Higher), recruitment of staff is done by DHE, Govt. of Tripura and College has no role in this process.

### 6.3.8 Industry Interaction / Collaboration

NIL

### 6.3.9 Admission of Students

- Admission of the students is done in accordance with University prescribed criterion and as per guideline of DHE, Govt. of Tripura.
- Soft-ware based admission process started for transparent and accurate admission process

### 6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Fund for Poor Students

### 6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done  Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	Yes	Self
Administrative	NA	NA	NA	NA

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

College is not autonomous and has got no scope for examination reforms as the matter is totally controlled by the affiliating University but regular class tests and internal examinations are conducted in the college to evaluate regular progress of the students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Association acts as an Advisory Board in the academic and overall development of the institution and they decided to start an "Alumni Club" during next academic session.

6.12 Activities and support from the Parent – Teacher Association

- Institution has conducted "**Parent Teacher meet**" in this academic session to promote its social responsibility towards the student's family and society.
- Guardian forum for better interaction between students, teachers and guardians.



### 6.13 Development programmes for support staff

Basic computer skill training for staffs

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation activities including gardening
- Floriculture
- NCC/ NSS volunteers frequently arranged for cleaning of the college campus
- Conservation of Electricity
- Eco Club
- Anti Polybag Campaign
- College bio diversity chart

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Cell for College Discipline maintenance
- Remedial and Special classes for SC/ST students.
- Six numbers of stipends for economically weak students were initiated by the college sponsored by retired teachers and established professionals.
- ICT and smart classes for students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

ATR is based on the recommendations laid by NAAC committee during their visit to ICV College for its 2<sup>nd</sup> cycle accreditation during December 2013.

**Refer Annexure- iv**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Best Practice-1: Refer Annexure-v**

**Best Practice-2 Refer Annexure-vi**

*\*Details attached in annexures (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Herbal garden- conservation of floral diversity
- Energy conservation and efforts for carbon neutrality
- Use of renewable energy and recycling of wastes
- College faunal bio diversity chart

7.5 Whether environmental audit was conducted?      Yes         No  

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Refer Annexure-VI**

## 8. Plans of institution for next year

- Parent Teachers meet.
- Institutional seminars related to quality enhancement.
- Internal audit of Teachers by taking Students feedback.
- orientation programme for the support staff
- Orientation/Seminar for Research funding and innovations- for teachers
- Orientation Programme for Legal aspects associated with day to day activities- for students, Teachers and Non-teaching staff
- Initiative is taken to start a college Bio Tech Club
- Initiative is taken to start a college Yoga and Wellness Club
- To establish recreation and relaxation club
- To establish an internal guest house
- To develop a common instrumentation centre
- To develop an integrated sports centre
- To start social media group for information dispersal between teacher and students.
- To provide e- content of study materials to the students
- To start an effective eco club for sustainable development
- To start an 'Alumni Club'

**Name : Dr. Gourab Roy**



\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

**Name : Sri Jayanta Ray Barman**



\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

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## Annexure-I



Government of Tripura  
**ISWAR CHANDRA VIDYASAGAR COLLEGE**

**Belonia, South Tripura District, Tripura -799155, India**

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Established in 22nd May 1964 and Affiliated to Tripura University

Recognized under section 2(f) and 12(B) of UGC and 2nd Cycle Accreditation and Assessment by NAAC as Grade B

### Academic Calendar for 2017 - 2018

#### Odd Session (for 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Semester )

Purpose	Date and Information
Admission of First Semester	3 <sup>th</sup> July 2017 (Monday) to 11 <sup>th</sup> July 2017 (Tuesday)
Commencement of Classes	12 <sup>th</sup> July 2017 (Wednesday)
Induction Programme	17-22 July 2017 (Anti Ragging, Discipline, Value education)
Freshers' welcome	07 <sup>th</sup> August 2017 (Monday)
First Internal Assessment	22 <sup>th</sup> August 2017 (Tuesday) to 29 <sup>th</sup> August 2017 (Tuesday)
Declaration of Result (FIA)	12 <sup>th</sup> September 2017 (Tuesday)
Vidyasagar birthday Celebration	26 <sup>th</sup> September 2017 (Tuesday)
Second Internal Assessment	18 <sup>th</sup> September 2017(Monday) to 26 <sup>th</sup> September 2017(Tuesday)
Declaration of Result (SIA)	20 <sup>th</sup> October 2017 (Friday)
Pooja Vacation	27 <sup>th</sup> September 2017(Wednesday) to 16 <sup>th</sup> October 2017 (Monday)
Classes begin after pooja Vacation	17 <sup>th</sup> November 2017 (Tuesday)
Form fill-up for TU Semester Exam	01 <sup>st</sup> November 2017 (Wednesday) to 15 <sup>th</sup> November 2017 (Wednesday)
Annual Sports	18 <sup>th</sup> November 2017 (Saturday)
Semester Break	24 <sup>th</sup> November 2017 to 30 <sup>th</sup> November 2017
TU Semester Exam	01 <sup>st</sup> December 2017 to 31 <sup>st</sup> December 2017

#### Even Session (for 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Semester )

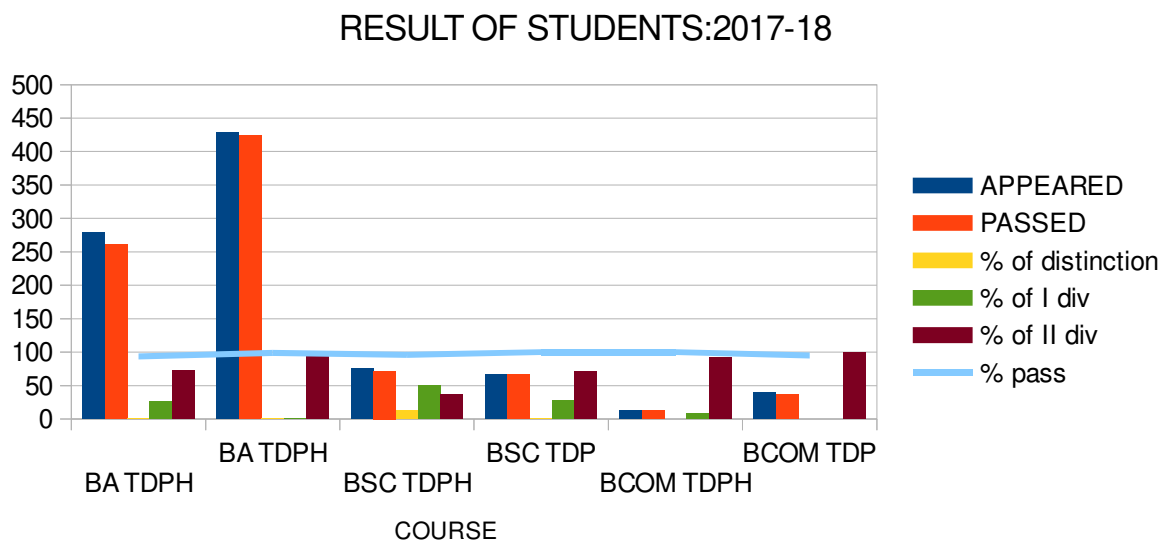
Purpose	Date
Commencement of Classes	15 <sup>th</sup> January 2018 (Monday)
First Internal Assessment	22 <sup>nd</sup> February 2018 (Thursday) to 01 <sup>st</sup> March 2018 (Thursday)
Declaration of Result (FIA)	14 <sup>th</sup> March 2018 (Thursday)
Second Internal Assessment	08 <sup>th</sup> April 2018 (Monday) to 16 <sup>th</sup> April 2018 (Tuesday)
Declaration of Result (SIA)	29 <sup>th</sup> April 2018 (Monday)
Form fill-up for TU Semester Exam	02 <sup>nd</sup> May 2018 (Thursday) to 17 <sup>th</sup> May 2018 (Friday)
Summer Vacation	11 <sup>th</sup> May 2018 (Friday) to 25 <sup>th</sup> May 2018 (Thursday)
TU Semester Exam	01 June 2018 (Saturday) to 29 <sup>th</sup> June 2018 (Saturday)
Distribution of admission form And receiving of filled-up form	From 2 <sup>nd</sup> week of June 2018 to 3 <sup>rd</sup> week of June 2018

FIA = First Internal assessment, SIA= Second Internal Assessment

## Annexure –II

- Student's feedbacks were collected from the final Year students on the basis of various Teaching-Learning parameters like i) Subject Knowledge, ii) Curriculum coverage, presentation skill, motivation and Coverage of syllabus.
- Data collected were analysed by expert committee,
- Generated reports were distributed among the faculty members,
- Counselling and corrective measures were initiated based on the reports

### Annexure –III



**Figure: Comparative evaluation of results of students during academic session 2017-18.**

## Annexure- IV

### Action Taken Report (ATR) based on the plan of action

Plans for implementation as recommended by NAAC during their visit on December 2013	Action Taken Report (ATR)
Up gradation of library and related facility	<ul style="list-style-type: none"> <li>✓ Library automation process is complete and for the betterment of library facility e-Granthalaya software is installed and in full operation.</li> <li>✓ Facility for storage of University Examination Question Bank and distribution among students and teachers.</li> <li>✓ Subscriptions to e-Journals and periodicals.</li> <li>✓ New steel book shelves/rack purchased under RUSA fund.</li> </ul>
Add-on courses	Permission is sought from Department of Education (Higher), Govt. of Tripura.
ICT based teaching and learning	For ICT based teaching and learning three smart classes is made available.
Faculty development activities	<ul style="list-style-type: none"> <li>➤ More number of teachers are encouraged for courses like Orientation, Refresher, Summer School and other training programme and in this academic session 19 teachers have done University Staff Training Programme.</li> <li>➤ Teachers were encouraged to participate various workshops and seminars</li> </ul>
Introduction of soft skill and communication skill among students	In house basic computer literacy programme was organised for teaching and non teaching staff.
Career counselling and guidance cell	Three career guidance programmes were organised by Career Counselling cell.
Research activities	Teachers are motivated for research and developmental activities and as a result many of them have submitted proposals to UGC NERO for MRPs and as a result of which two numbers of MRPs are running now. Proposal for seminar symposium is also submitted. Proposals for common instrumentation laboratory for facilitating integrated research.

<p><b>Total computerisation of college administrative affair</b></p>	<p>All the academic departments were provided with laptops for taking ICT based classes smoothly.</p>
<p><b>Developmental activities through IQAC</b></p>	<p>Recently IQAC has initiated the following process:</p> <ul style="list-style-type: none"> <li>✓ Awareness Programmes for students and teachers</li> <li>✓ Organisation of seminar symposium</li> <li>✓ Collection of Feed-back from the students regarding performance of department and individual teacher.</li> <li>✓ IQAC encouraged the faculties to develop e-content of the study materials for ready reference by the students.</li> </ul>
<p><b>Sensitivity programmes for differently abled and visually challenged students</b></p>	<p>Jaws software has been installed in the college library for visually challenged students and teachers. Proposal for purchase of Open Book Reader software is on for visually challenged students.</p>



## **Annexure- V**

### **Best Practice-1: Popular Talks and Departmental Seminars**

- 1. Title of the practice: Popular Talks and Departmental Seminars, Debates**
  - 2. Goal:** To develop student's critical and logical thinking skills?
  - 3. Context:** The importance of understanding and Questioning. Questioning is the key means by which teachers find out what pupils already know and students to teacher to identify gaps in knowledge and understanding and scaffold the development of the cognitive perception.
  - 4. The Practice:** The College Authority in collaboration with the IQAC constantly encouraged and sponsored the Departments from the college for organising "Popular talks and Departmental Seminars, Debates" on burning topics concerning the society with strong belief that critical and logical thinking is not driven by answers but by questions. Had no question been asked by those who laid the foundation for a field, the field would never have developed in the first place. In order to keep a field of thought (or a concept/topic) alive teachers-students were cohesively encouraged to arrange "Popular Talks" by experts from various fields and held departmental seminars debates. Students were constantly emboldened to ask questions on subjects in order to develop rational and logical thoughts. Teachers/students are then able to challenge existing or established answers through questioning to existing thinking. In the classrooms, the ability of students to be able to express their views and thoughts is generated through our questioning of them.
- 5. Evidence of Success:**
- **Developed interest and motivation to become actively involved in lessons.**
  - **Stimulated students to pursue knowledge on their own and ask their own questions.**
  - **Students started critical thinking evident from review of learning, open discussion and preparation of Project reports that is also an integral part of 6<sup>th</sup> Semester syllabus.**

## Annexure- VI

### Best Practice-2

#### 1. Title of the Practice: Remedial and Special Classes for UG and Post Graduate aspirants

**2. Goal:** Remedial education also known as developmental education, basic skills education, compensatory education, preparatory education, and academic upgrading is assigned to assist students in order to achieve expected competencies in core academic skills.

**3. Course Delivery:** Students that are placed into remedial courses hold differing skill levels and needs for support. Remedial and special classes are delivered in many ways across the respective departments like

- Traditional, semester-long courses;
- Cohort models that group a class of students together in a series of group discussions;
- Intensive, compressed courses that accelerate student readiness;
- Counselling that integrate remedial content with occupational skills;
- Courses aimed at developing reasoning skill of students.

Accelerating the pace at which student's progress through remedial courses is a reform now regularly highlighted in academic research and advocacy as effective for increasing student success. Often, remedial courses do not count toward a student's graduation requirements and taking many semesters of remedial education can lengthen a student's path to graduation and take up much needed financial aid. From result is has been observed that accelerating a student's remedial classes resulted into higher likelihood of students completing their remedial sequences and securing success.

**3. Student enrollment:** Estimates on the portion of students in college taking remedial courses vary among departments. The approximate percentage reported of students taking at least one remedial course varies from 40 percent to 60 percent. Students from Schedule Tribes (ST), Schedule Caste (SC) and low-income households are observed to enrol in remedial courses.

**4. Practice:** The college authority all by itself and often in cooperation with the Tribal welfare Department, Government of Tripura initiated the remedial classes on off periods and holidays to help needy and weak students. Due care and attention is taken by the supervising teacher to ensure development of enrolled students. Monthly appraisal system like test, Viva-voce and presentation were placed to ensure underprepared students to achieve their targets.

**5. Evidence of success:** The effectiveness of the remedial programme can be gauged from the substantial success achieved from activities by the college students. The details regarding participation and evidences of achievement are as follows:

- **Passed out students enrolled in remedial classes performed better academic performance and demonstrated substantial developmental benefits.**

- **As remedial classes are designed in break off time, thereby creating room for better understanding between Teacher-students along with counselling and interaction with guardians.**
- **The students got inspired to go for Higher Education courses and to appear in various Government/ Private/PSU employment interviews.**

## Annexure VII

### SWOT Analysis

#### Strength:

- i) Young, well qualified and energetic faculty members
- ii) Good academic atmosphere
- iii) Eco-friendly, Pollution free, lush green college campus
- iv) Maintenance of cordial relation between teaching, non-teaching staff and students
- v) Internet accessibility among all the departments.
- vi) Better research facility with free access to e-journals.

#### Weaknesses:

- i) Teacher –student ratio is not favourable due to acute shortage of teaching staffs in all subjects
- ii) The College has no autonomy in academic and examination reforms
- iii) Non availability of a functional auditorium
- iv) Shortage of class rooms especially for the Arts students
- v) Absence of common Instrumentation laboratory for integrated research.

#### Opportunities:

- i) College has substantial potential for expanding its educational and social activities by introducing innovative changes in teaching learning, evaluation, expansion in library resources, open source study materials, modern laboratory facilities with the support of qualified teachers as well as supporting staffs.
- ii) If proper infrastructure and laboratory facilities are provided by the authority then the college has favourable atmosphere for research and development.
- iii) Few Departments in the college have the potential for running PG courses.
- iv) Teachers from various departments applied for research guide ship to strengthen the research atmosphere within the college.

#### Threats:

- i) Acute shortage of teachers in most of the departments
- ii) Shortage of adequate number of laboratories
- iii) Non availability of requisite number of guest and technical faculties
- iv) Non availability of trained library staff
- v) Being a government college the Institution faces a number of financial, administrative and academic bindings.

## Annexure VIII

### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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